

EYFS STAFF RATIO AND QUALIFICATION POLICY



We love God and each other and follow the example of St Teresa.
We enjoy learning together and doing our best in a happy, healthy and welcoming community.
We learn to be responsible and caring citizens.
"Let us do little things well today".
St Teresa

Approved by:	Governing Body	Date: <i>Pending</i>
Last reviewed on:	July 2025	
Next review due by:	July 2027	

Policy Statement

At St. Teresa's Catholic Primary School, we recognise our duty to provide high-quality early years education that reflects both statutory guidance and our Catholic mission to serve each child with care, dignity, and love. Ensuring appropriate staff-to-child ratios is fundamental to safeguarding, teaching, and pastoral care in our Little Flowers Nursery.

Legal Framework and Guidance

This policy is based on the following guidance:

- EYFS Statutory Framework 2025 (sections 3.28 - 3.31)
- Keeping Children Safe in Education 2024
- Working Together to Safeguard Children 2023
- The Rosary Trust Health and Safety and Wellbeing Policy

Ratios for School-Based EYFS Provision

Reception Class

Our Reception class is staffed with one qualified teacher (QTS) and one full-time EYFS-trained Learning Support Assistant. The teacher holds qualified teacher status and leads the class in line with statutory requirements and best practice.

Nursery Class

Our Nursery class follows the statutory ratio of 1:13 for children aged 3 and over, as it is led by a qualified teacher. When the nursery is at capacity, there are always three staff on duty: one qualified teacher and one suitably qualified early years practitioners (minimum Level 3) and a Level 2 practitioner.

Both EYFS classrooms are led by qualified teachers to ensure high standards of teaching, care, and development.

Supervision and Deployment

We ensure:

- Children are never left unsupervised.
- Staff are deployed effectively at all times, including during transitions and outdoor play.
- Absence cover is planned to ensure compliance with ratios.
- During meal and snack times, we increase adult presence to maintain a higher level of supervision. Children are usually within sight and hearing of staff to ensure safety, social interaction, and responsive support during eating times.
- Volunteers and unqualified students do not count towards ratios.

Wraparound Care

Children attending wraparound care (7:30am-8:35am and 3:10pm-6:00pm) are supervised according to the appropriate EYFS staffing ratios for their age. All wraparound staff are familiar with safeguarding and hold pediatric first aid qualification. A wraparound staff member holding Level 3 or higher deployed to EYFS wrap-around care.

Key Person Approach

Each child in our EYFS provision has a named key person who helps them feel safe and secure, understands their needs, and works in partnership with their family to support learning and wellbeing. This person is the Class Teacher.

Monitoring and Review

This policy will be reviewed annually by the EYFS Lead and the Headteacher, and updated in accordance with statutory EYFS changes or local guidance.